



**Cape Girardeau Regional Airport Advisory Board Meeting - Minutes
March 11, 2025**

The Cape Girardeau Regional Airport Advisory Board held their monthly meeting on March 11, 2025 at 11:30am at Airport Terminal Conference Room.

Board Members Present:

Keith Boeller, Chair
Bev Clear, Vice Chair
Kent Ward, Board Member
Justin Davidson, Board Member (via phone)
Shawn Wasson, Board Member
Bruce Loy, Board Member
Nancy Kopp, Board Member
Richard Knote, Board Member

Staff Present:

JoJo Stuart, Airport Manager
Audrey Lorch, Airport Support Spec.
Mark Bliss, City Council Liaison (via phone)

Appearances – Gary Hill, Trevor Pulley, Assistant City Manager, John Russell

Absent: NA

Call to Order/Approval of Minutes – Mr. Boeller called the meeting to order at 11:30 am. Mr. Konte approved the January 2025 minutes. Ms. Clear second, All were in favor and the motion passed with a unanimous vote.

I. Old Business -

- **Airport Activity Report** – Mr. Stuart presented the February activity report, Contour enplanements for the month are slightly down due to snow and wind in many regions. Overall, for the year enplanements are up 10%.
- **Cape Aviation Report** – Mr. Stuart provided the fuel reports for February 2025, sales were slightly down due to the weather by 14%. YTD sales have increased by 8%. More discussion on topic.
- **Airport Projects Update -**
 - **T-Hangars** – Mr. Stuart informed the Board the T-Hangars are complete. At this time, contractors are waiting for the weather to break to move dirt and plant grass.

II. EAS Proposal and Process – Mr. Stuart has met with four airlines who will put their bids in the next few weeks. More discussion on topic.

III. **Veteran's Sendoff Flight** – Mr. Stuart reported, CGI will host the Veteran's sendoff flight, on March 27, and Contour will donate two aircraft for the flight to Washington DC. The Veteran's will return to CGI on March 29. Robert Wake of the Wake Foundation along with many sponsors will be assisting with the day.

IV. **Terminal Completion update** – Mr. Stuart noted there are still some punch items needing replaced and or repaired with the terminal, completion is very near.

V. **New Business** –

- **Tie Down Cut – In – US Aviation** – Mr. Stuart reported US Aviation would be getting new tie down units near their new classroom area.
- **New Board Member Openings** – The current Board Members have reviewed applications of interested potential board members for recommendation.
- **TTF Sales Tax Presentation** – Presented by Gary Hill and Trevor Pulley.

VI. **Non – Agenda Items** – Mr. Stuart wanted to comment how well snow mitigation went with the Operations Crew, CGI was able to remain open during the snow event.

I. **Adjournment**

There being no other business, Mr. Boeller moved to adjourn the meeting, Mr. Knote first, Ms. Cleair, second. All were in favor. The meeting adjourned at 12:15pm.

Minutes prepared by:

Audrey Lorch, Airport Support Specialist